



APPLICATION

COVER SHEET

In order to review a request for assistance under the Michigan Street Mural Program, the Design Committee needs information about your project.

This information will confirm that your project qualifies for assistance under the program. Please read all instructions carefully and complete all sections of the application. If you need additional room to answer any question, attach additional pages of exhibits.

PART A: Property Information

A1. Property Location & Description

Property Address:

Parcel No. 41-

A2. Building Information

Type of Business:

Current use of property:

Proposed use of the property:

Total square footage of activated space:

Is the adjacent business currently occupied?



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A3. Project Information & Description

Describe in detail what is intended to be done to activate the outdoor space? Please include the intended use/programming as well as user. Attach additional pages as needed:

A4. Project Cost

Total estimated* project cost: \$

Amount of requested assistance (Maximum \$5,000):

\$

**Include an estimate for services or itemized project budget.*



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A5. Required Attachments:

The following items must be attached in order to process this application:

- Existing Condition Photo
- Project site plan
- Drawings, sketches, product spec sheets, or mood board
- Project Budget
- Certificate of Appropriateness (if the building is located in a historic preservation district).

PART B: Threshold Criteria

If a “No” response is given to any of these questions, it does not qualify for assistance under the Michigan Street Outdoor Activation Program.

B1. Is this project located within the boundaries of the Michigan Street Corridor Improvement District?

(See attached map.)

B2. Will the proposed funds be used exclusively for the activation of outdoor space?



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B3. Will all applicable City permits be obtained?

PART C: Point Evaluation System

C1. What percentage of the total project cost does the request represent?

15 points: 6% - 20%

10 points: 21% - 40%

5 points: More than 40%

C2. When completed, how many square feet of outdoor space will be activated?

25 points 2,500 SF

15 points 1,000 SF

10 points 500 SF

5 points 100 SF

0 points Less than 25 SF

C3. When completed, does the project utilize principles of Universal Design criteria?

15 points: Yes

0 points: No



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C4. When completed, is the project environmentally responsible?

15 points: Yes

0 points: No

C5. Does the project promote and utilize local art/artists?

15 points: Yes

0 points: No

C6. Does the project involve the activation of a currently vacant space?

10 points: Yes

0 points: No

PART D: Applicant Information

D1. Applicant Information

Identify the person or organization requesting assistance. If an organization is requesting assistance, please indicate the name of the organization exactly as it is registered and indicate the name of the person that should be contacted. If an individual is requesting assistance; please indicate the full name of all persons having an interest in the property.



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Name:

Organization:

Address:

City:

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Applicant's Telephone:

Daytime:

Evening:

Organization:

If the applicant is not an individual, indicate type of organization:

- Partnership
- Corporation
- Limited Liability Corporation
- Other

EIN#: _____

D2. Applicant Interest

Identify the applicant's legal interest in the subject property:

Property owner having title

Land contract vendee

Purchaser by option or purchase agreement



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Lessee

Other_____

D3. Request

Applicants must read the following statement and sign the application below.

The undersigned hereby request that Michigan Street Corridor Improvement Authority provide assistance to the project described in this application for the express purpose described above.

The applicant affirms and acknowledges the following:

That the applicant has legal interest in the property as described in Section D2 of the application.

That the offer of assistance will only be effective upon execution of the agreement between the applicant and Michigan Street Corridor Improvement Authority.

That the answers and statements contained in this application and in the attachments are in all respects true and correct to the best of my knowledge and belief.

Print or Type Applicant Name

Date

Signature



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D4. Owner's Signature

If the applicant is not the owner or the property, the property owner must read the following and sign below.

The undersigned hereby affirms and acknowledges that he, she or they are the owner(s) of the property described in the application, are aware of the contents of this application, and hereby authorize the applicant to submit this application and represent the undersigned in the matter being reviewed by the Design Committee and the Board of Directors of Michigan Street Corridor Improvement Authority.

Print or Type Name of Owner

Date

Signature

Owners Address:

Phone No:

Return completed application with attachments to:

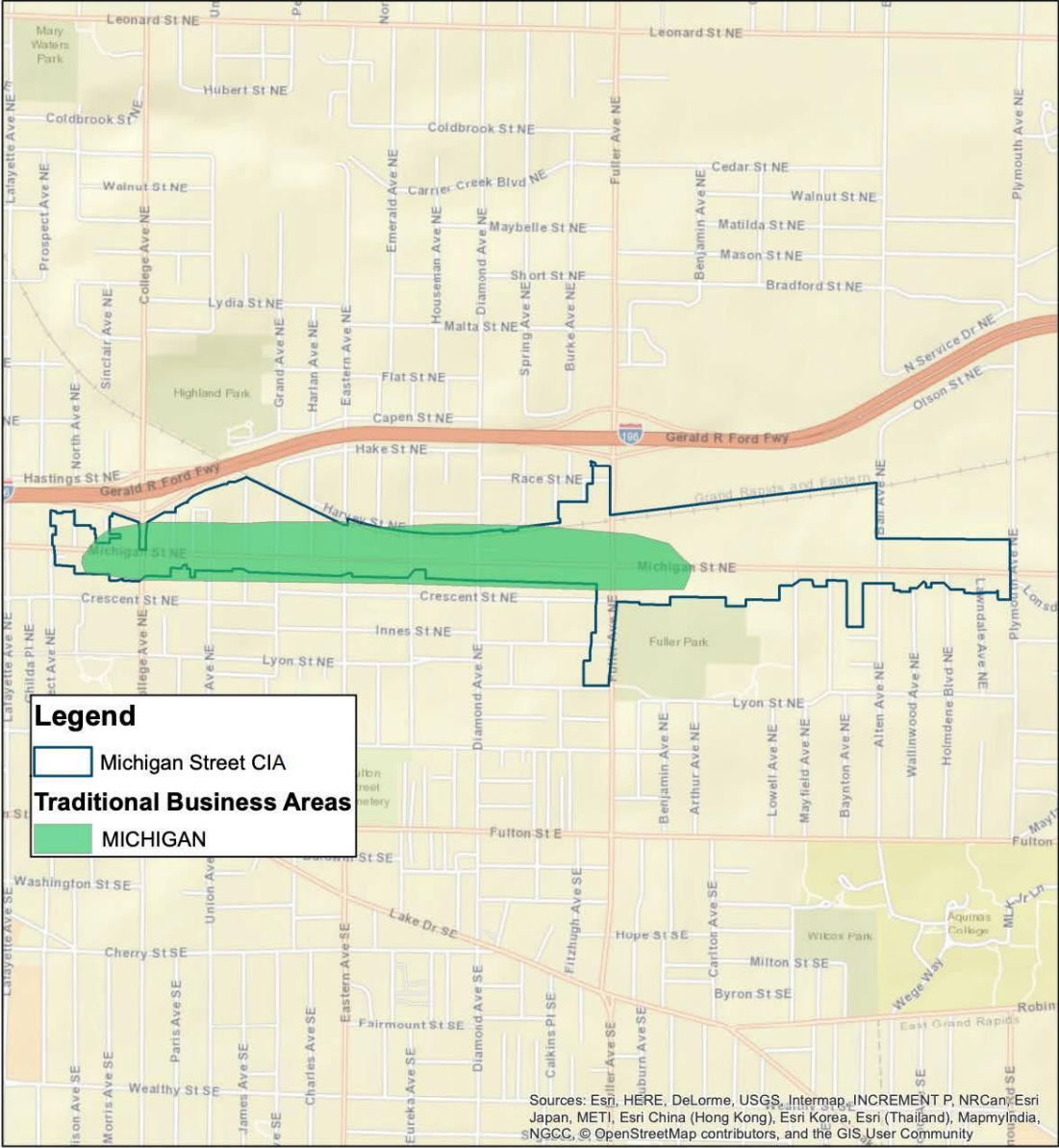
Michigan Street Corridor Improvement Authority.

Email: info@mistreet.org

Michigan Street Outdoor Space Activation Program

MAP

Michigan Street Corridor Improvement Authority (CIA)



These guidelines were approved by the Michigan Street CIA at a regular public board meeting in 2025.